

**Solana Santa Fe**  
**Strategic Action Plan**  
**2010-2011**  
(Revised June 2010)

***Implement and communicate a comprehensive plan to ensure student academic success through curriculum, instruction and assessment.***

***The growth of each student is substantial and measurable.***

**Goal 1:** Student learning occurs in a secure environment in which the Physical Safety, Physical Health and Emotional Well-being of the School Community is paramount.

<b>Step No.</b>	<b>Action Plan</b>	<b>Student Impact</b>	<b>Timeline</b>	<b>Funding</b>	<b>Evidence of Implementation</b>	<b>Comments/Who is Responsible</b>
1.1	Evaluate current safety standards and safety Plan—including Updating ECMS/REMS pan and implementation; access to parking lots; playground procedures, use of defibrillators etc.	School will be in alignment with FEMA recommendations for public safety	2007-2008 (Completed)  <b>Rev. Annually</b>	N/A	Risk Management assessment ECRM Rubric	Safety Committee
1.2	<b>Communicate Safety Plan to all Stakeholders</b>	<b>Effective implementation of safety/REMS plan</b>	<b>Ongoing</b>	N/A	<b>SSC/PTO agendas Newsletters Website Staff meetings</b>	<b>Principal Staff District</b>
1.3	<b>Redesign, Communicate and Implement new Drop-Off and Pick-up procedures</b>	<b>Increase safety of students and decrease stress of Drop-Off and Pick-up times</b>	<b>2009-2011</b>	<b>District funds</b>	<b>New Striping Newsletters SSC &amp; PTO agendas</b>	<b>Principal District Staff Staff</b>
1.4	<b>Provide a healthy school environment in which the Physical Health of the school community is emphasized</b> 1. <b>Assess current perceptions of how healthy (or unhealthy) the school environment is...consider nutrition and exercise, physical and emotional safety</b> 2. <b>Communicate PE and Health standards and core beliefs to all stakeholders</b>	The percentage of students scoring In/Above the HFZ (Healthy Fitness Zone) will increase by 3-5% in five of six or six of six fitness standards as measured by the CA Physical and Health-Related Test	<b>2008-2011</b>	<b>SSC</b>	<b>CA Physical &amp; Health-Related Test results</b>	<b>Principal SSC Safety Committee RTI Committee Staff Parents Students</b>

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	<b>3. Integrate 5<sup>th</sup> grade Physical Fitness activities into grades K-6 PE programs</b>					
1.5	<p><b>Create a Culture that supports and nurtures the emotional needs of students, parents, staff and community members</b></p> <ol style="list-style-type: none"> <li>1. Develop a process that allows students to identify and share their emotional needs (class meetings, small groups with the guidance assistant, Friendship groups, study Buddies, etc.)</li> <li>2. Write and implement Behavior component of RTI</li> <li>3. Enhance Character Ed Program—Redesign our Student Recognition programs to align with Character Ed program and philosophies</li> <li>4. Implement a stronger Drug Awareness/DARE program to include Parent Education</li> <li>5. Expand our Anti-Bully program</li> </ol>	<p>The percentage of children who feel safe at school and empowered when confronted with bully behaviors will increase by 3-5% as documented by school surveys</p>	2008-2011	District SSC PTO	<p>Updated Behavior plan</p> <p>Behavior RTI plan</p> <p>New Schedule for Guidance Asst. to include more whole class instruction</p> <p>Staff/PTO/SSC agendas</p> <p>Newsletters</p> <p>Websites</p>	Principal Guidance Asst. Safety Committee

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	<b>6. Redefine the role of our Guidance Asst.</b> <b>7. Communicate Emotional Health “plan” to all stakeholders</b>					
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\*Team Members: Julie Norby, Suzanne Gurley, Julie Gusman, Susan Johnson, Sharon O’Brien, and Lisa Owen, Neal Taunt, Robyn Hubbard, Tobie Pace, Lydia Noble

**Bold items indicate current year focus areas.**

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**Goal 2:** Students’ unique learning needs and academic achievement levels will be met through differentiated instruction with best practices and teaching methods.

Step No.	Action Plan	Student Impact	Timeline	Funding	Evidence of Implementation	Comments/Who is Responsible
2.1	<p><b>Refine/Implement our RTI model</b></p> <ul style="list-style-type: none"> <li>• <b>Determine role that the RTI team will have as we continue to support teachers to implement model</b></li> <li>• <b>Train new staff in the model</b></li> <li>• <b>Assist staff to analyze student data to determine level of support needed and type of intervention to be employed</b></li> <li>• <b>Refine our Reading Specialist’s role and responsibilities to align with RTI model and current school needs</b></li> <li>• <b>Refine our Student Success days to target interventions for identified students</b></li> <li>• <b>Monitor effectiveness of SSF’s RTI model and make adjustments as necessary</b></li> <li>• <b>Refine Math RTI</b></li> <li>• <b>Develop and Implement Behavior RTI</b></li> <li>• <b>Enhance the “Avoid the Summer Slide Program” to</b></li> </ul>	<p>The percentage of students scoring proficient or advanced will increase by 3% in English Language Arts; and 3% in Mathematics as measured by CST’s</p>	2008-2011	SSC PTO TIIG	<p><b>Implementation</b>  <b>Collection of data</b></p> <p><b><u>STAR RESULTS:</u></b>  <b>ELA 07-08</b>  <b>86%</b>  <b>ELA 08-09</b>  <b>89%</b></p> <p><b>MATH 07-08</b>  <b>86%</b>  <b>MATH 08-09</b>  <b>91%</b></p>	<p><b>Principal</b>  <b>RTI subcommittee</b>  <b>Reading Specialist</b>  <b>Staff</b></p>

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	include Retention of Basic Reading and to add a Math Skills component					
2.2	Re-design the SST (Student Success Team) process and forms to reflect the RTI model AND to be online for teacher access	Same as above	2010-2011	N/A	New forms	Principal RTI subcommittee
2.3	<p>Annually, staff will analyze State, District and Site assessment results to determine School, Grade-level and Individual Student’s curriculum strengths and focus areas</p> <ul style="list-style-type: none"> <li>• Staff will use this data note <u>schoolwide</u> trends, strengths, focus areas and to modify and adjust the RTI model to meet areas of need identified</li> <li>• Grade-level PLC’s (professional learning communities) will use results to identify specific <u>grade-level</u> goals and to determine/write Grade-level SMART Goals</li> <li>• Grade-level PLC’s will meet throughout the year to evaluate and adjust instruction and program implementation based on</li> </ul>	The percentage of students scoring proficient or advanced will increase by 3% in Language Arts and 3% in Mathematics as measured by CST’s	Annually	N/A	<p>Recording of School Goals Recording of Grade-level SMART goals MAPS student goal’s sheets</p> <p>PTO/SSC/Staff and Grade-level meeting agendas</p> <p>ILP’s (Individual Learning Plans) IEP’s (Individual Educational Plans)</p> <p>Record of Parent/Teacher conference</p>	Principal Staff Differentiated Specialist

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	<p><b>multiple assessments given throughout the school year</b></p> <ul style="list-style-type: none"> <li>• <b>Individual teachers will use assessment results to identify <u>individual student's</u> strengths and focus area(s) and will write individual learning goals (including MAP Growth Targets) and differentiated curriculum opportunities</b></li> <li>• <b>Communicate to stakeholders (parents and students) the conclusions of the data analysis—School, Grade-Level, and individual student’s areas of strength and focus areas</b></li> <li>• <b>Communicate to stakeholders (parents and students) the individual learning goals and differentiated curriculum opportunities based on the multiple assessments (including MAPS results and Growth Targets), teacher observations and student performance</b></li> </ul>					
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2.4	Create a foundation of commonly used differentiated practices	Clearer understanding	2008-2010	N/A	Yearlong Lesson Plans Instructional Strategies Classroom observations ILP's	Principal Differentiated Specialist Staff PTO
2.5	Communicate Differentiation Strategies (for all levels of students) to parents and staff <ul style="list-style-type: none"> <li>• PTO/SSC meeting presentations</li> <li>• Back to School Night presentations</li> <li>• Parent/Teacher Conferences</li> <li>• Newsletter articles</li> <li>• Updated “Glossary of terms” for staff and parents</li> <li>• Websites</li> <li>• Staff meetings; PLC’s (Professional Learning Communities)</li> </ul>	Parents will be able to better understand the goals and work with the school to achieve these goals	2008-2011	N/A	Agendas Power Points Newsletters Glossary	Principal Differentiated Specialist Staff PTO

\*Team Members: Julie Norby, Marilyn Tajalle, Kelly Rampino, Sharon O’Brien, Cara Spitzmiller, Becky Gauthier, Andrea Dischler, Vicki Pilling, Lisa Owen, Veronica Reist, Robyn Hubbard

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**Goal 3:** Student learning occurs in well equipped and resource rich facilities.

<b>Step No.</b>	<b>Action Plan</b>	<b>Student Impact</b>	<b>Timeline</b>	<b>Funding</b>	<b>Evidence of Implementation</b>	<b>Comments/Who is Responsible</b>
3.1	Develop and Define the function of the Technology committee	Focused Implementation	2007-2008 (Completed)	N/A	Purpose Statement	*Technology Committee
3.2	<b>Develop a system to research, review and evaluate emerging technology and make recommendations knowing that the world of technology is dynamic and quickly changing</b>	<b>Provide high quality learning opportunities for all students</b>	<b>2010-2012 Ongoing</b>	<b>PTO SSC</b>	<b>Recommendations from Technology Team</b>	<b>Technology Committee  District Staff</b>
3.3	<b>Determine how technology best supports our curriculum and teaching/learning</b> 1. Staff development opportunities for new curriculum adoptions and technology integration components (Social Studies, Science, Math, and Reading) 2. Grade-level teams to align current teaching strategies to include technology components 3. Grade-level teams to align current homework expectations to include use of grade-level website links and other internet-based educational links. 4. Determine effective and purposeful use of Wiki's/Blogs to support the Curriculum, Homework, and Communication 5. Technology Committee to explore and make recommendations on various ways that technology can support	<b>Support the acquisition of California State Standards, provide additional support to meet those standards and enrichment opportunities for those students who have mastered the standards</b>	<b>2010-2012 Ongoing</b>	<b>PTO FFL</b>	<b>1. Staff development logs  2. Grade-Level, Yearlong Plans  3. Website Review  4. Website Review  5. Evidence Walk documentation</b>	<b>District Staff Technology Committee Staff Principal        5. Technology Committee Principal</b>

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	<p>teaching/learning (Projection Devises, Document Cameras, IPods, pod casts, Powerpoints, California Streaming, etc.)</p> <p>6. Continue to identify Technology Coaches to mentor other staff members on effective ways that technology can support teaching and learning. Publish the names of the coaches and their area of expertise.</p> <p>7. Continue to implement research-based computer programs to reinforce grade-level standards and to support those students who are struggling to meet the standards</p> <p>8. Enhance the “Avoid the Summer Slide Program” to reduce the amount to skill loss due to summer vacation</p>				<p>6. Staff “Yellow Pages” of coaches and their area of expertise</p> <p>7. RTI Plan; Intervention Tracking logs</p> <p>8. Website; student logs</p>	Curriculum Resource Teacher
3.4	Communicate Technology goals to all stakeholders: Students, Staff, and Parents	Effective Implementation of Technology plan	Ongoing	N/A	Staff, PTO, SSC meeting, Agendas, Newsletter Articles	Principal and Staff

Team Members: Julie Norby, Natalie McPheters, Christy Campbell, Julie Gusman, Alison Lazerus, Suzie Shea, Suzanne Gurley, Neal Taunt, Marsi Hays

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